

# REVISED PUBLICATION LOCAL PLAN REGULATION 19 CONSULTATION RESPONSE BOOKLET

## Guidance Note

These notes are intended to assist you in making representations to Basildon Borough Council's Revised Publication Local Plan. At this stage of consultation, the Council is seeking views on whether the Local Plan is legally compliant and meets the tests of 'soundness', as set out in the National Planning Policy Framework (NPPF), and summarised in the boxes below.

### **Legal Compliance**

- The Local Plan should have been prepared in accordance with the Council's latest Local Development Scheme.
- The Local Plan should be accompanied by a Sustainability Appraisal and Habitat Regulations Assessment.
- Consultation on the Local Plan should have been carried out in accordance with the Council's Statement of Community Involvement.
- The Council should have worked collaboratively with neighbouring authorities and prescribed bodies on strategic and cross boundary matters, known as the Duty to Cooperate.
- The Local Plan should comply with all relevant laws including the Planning and Compulsory Purchase Act 2004 and the Town and Country Planning (Local Planning) (England) Regulations 2012.

### **Soundness**

- **Positively prepared** - provides a strategy which, as a minimum, seeks to meet the area's objectively assessed needs; and is informed by agreements with other authorities, so that unmet need from neighbouring areas is accommodated where it is practical to do so and is consistent with achieving sustainable development.
- **Justified** - an appropriate strategy, taking into account the reasonable alternatives, and based on proportionate evidence.
- **Effective** - deliverable over the plan period, and based on effective joint working on cross-boundary strategic matters that have been dealt with rather than deferred, as evidenced by the statement of common ground.
- **Consistent with national policy** - enabling the delivery of sustainable development in accordance with the policies including the National Planning Policy Framework.

### **General Advice**

- This booklet has five parts:
  - Part A – Contact Details
  - Part B – Your Representation
  - Part C – Sustainability Appraisal and Habitat Regulations Assessment
  - Part D – Other Monitoring Information
  - Part E – Future Notifications and Privacy Notice
- You must provide your contact details within Part A of this booklet. We are unable to accept anonymous representations.
- Please do not include any personal information within Parts B or C of this booklet. All comments submitted as part of this consultation will be made publically available in reports and online.

- Comments which are deemed to be unlawful or discriminatory will be inadmissible and will not be accepted. We would ask that you avoid the use of such comments when making your representations. Unlawful comments be passed onto other authorities.
- You will need to fill in a separate Part B for **each representation** that relates to a different part or issue of the Local Plan. This booklet contains five sets of questions in Part B for you to make five separate representations. Should you wish to make more than five separate representations please use additional booklets.
- You should be as concise as possible when making your comments as they will be passed onto the Planning Inspector.
- Where there are members of a group who share a common view on the Local Plan, a single representation will have just as much weight as multiple representations. In such cases the group should indicate how many people it is representing and how the representation has been authorised.
- Responses must be received by the Council no later than **5pm on Monday 17 December 2018**. Late responses will not be accepted.

## **Part A – Contact Details**

**Please tick as appropriate:**

- Responding as an individual (complete section 1)
- Agent responding on behalf of a client (complete sections 1 and 2)
- Responding on behalf of an organisation (complete section 2)

<b>1. Individual/Client Details (Please complete in block capitals)</b>	
Title	<input type="text"/>
First Name	<input type="text"/>
Last Name	<input type="text"/>
Address Line 1	<input type="text"/>
Line 2	<input type="text"/>
Line 3	<input type="text"/>
Line 4	<input type="text"/>
Postcode	<input type="text"/>
Tel. No (Daytime)	<input type="text"/>
Email	<input type="text"/>

<b>2. Organisation/Agent Details (Please complete in block capitals)</b>	
Title	<input type="text"/>
First Name	<input type="text"/>
Last Name	<input type="text"/>
Job Title/Dept	<input type="text"/>
Organisation	<input type="text"/>
Address Line 1	<input type="text"/>
Line 2	<input type="text"/>
Line 3	<input type="text"/>
Line 4	<input type="text"/>
Postcode	<input type="text"/>
Tel. No (Daytime)	<input type="text"/>
Email	<input type="text"/>



**4. Please set out the modification(s) you consider necessary to make the Revised Publication Local Plan legally compliant and/or sound, including any revised wording.**

*(Continue on a separate sheet if necessary)*

**5. If your representation is seeking a modification, do you consider it necessary to participate at the oral part of the examination?**

- No, I do not wish to participate at the oral examination
- Yes, I wish to participate at the oral examination

**6. If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:**

*(Continue on a separate sheet if necessary)*

**Please note:** It is the Inspector that will determine the most appropriate way to hear those who have indicated that they wish to participate at the oral examination.

## Representation 2

### 1. To which part of the Revised Publication Local Plan does this representation relate?

Paragraph Number	
Policy Number	
Policies Map Reference	
Policies Map Changes Booklet Reference	
Table Number	
Figure Number	
Appendix	

### 2. Do you consider the Revised Publication Local Plan to be:

1. Legally Compliant? Yes  No
2. Sound? Yes  No

### 2a. If you consider the Revised Publication Local Plan to not be sound, please select which test(s) of soundness this relates to? (See Guidance on Page 1)

- Positively prepared       Justified
- Effective       Consistent with national policy

### 3. Please provide an explanation below.

*(Continue on a separate sheet if necessary)*

**4. Please set out the modification(s) you consider necessary to make the Revised Publication Local Plan legally compliant and/or sound, including any revised wording.**

*(Continue on a separate sheet if necessary)*

**5. If your representation is seeking a modification, do you consider it necessary to participate at the oral part of the examination?**

- No, I do not wish to participate at the oral examination
- Yes, I wish to participate at the oral examination

**6. If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:**

*(Continue on a separate sheet if necessary)*

**Please note:** It is the Inspector that will determine the most appropriate way to hear those who have indicated that they wish to participate at the oral examination.



### Representation 3

#### 1. To which part of the Revised Publication Local Plan does this representation relate?

Paragraph Number	
Policy Number	
Policies Map Reference	
Policies Map Changes Booklet Reference	
Table Number	
Figure Number	
Appendix	

#### 2. Do you consider the Revised Publication Local Plan to be:

1. Legally Compliant? Yes  No
2. Sound? Yes  No

#### 2a. If you consider the Revised Publication Local Plan to not be sound, please select which test(s) of soundness this relates to? (See Guidance on Page 1)

- Positively prepared       Justified
- Effective       Consistent with national policy

#### 3. Please provide an explanation below.

*(Continue on a separate sheet if necessary)*

**4. Please set out the modification(s) you consider necessary to make the Revised Publication Local Plan legally compliant and/or sound, including any revised wording.**

*(Continue on a separate sheet if necessary)*

**5. If your representation is seeking a modification, do you consider it necessary to participate at the oral part of the examination?**

- No, I do not wish to participate at the oral examination
- Yes, I wish to participate at the oral examination

**6. If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:**

*(Continue on a separate sheet if necessary)*

**Please note:** It is the Inspector that will determine the most appropriate way to hear those who have indicated that they wish to participate at the oral examination.

## Representation 4

### 1. To which part of the Revised Publication Local Plan does this representation relate?

Paragraph Number	
Policy Number	
Policies Map Reference	
Policies Map Changes Booklet Reference	
Table Number	
Figure Number	
Appendix	

### 2. Do you consider the Revised Publication Local Plan to be:

1. Legally Compliant? Yes  No
2. Sound? Yes  No

### 2a. If you consider the Revised Publication Local Plan to not be sound, please select which test(s) of soundness this relates to? (See Guidance on Page 1)

- Positively prepared       Justified
- Effective       Consistent with national policy

### 3. Please provide an explanation below.

*(Continue on a separate sheet if necessary)*

**4. Please set out the modification(s) you consider necessary to make the Revised Publication Local Plan legally compliant and/or sound, including any revised wording.**

*(Continue on a separate sheet if necessary)*

**5. If your representation is seeking a modification, do you consider it necessary to participate at the oral part of the examination?**

- No, I do not wish to participate at the oral examination
- Yes, I wish to participate at the oral examination

**6. If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:**

*(Continue on a separate sheet if necessary)*

**Please note:** It is the Inspector that will determine the most appropriate way to hear those who have indicated that they wish to participate at the oral examination.

## Representation 5

### 1. To which part of the Revised Publication Local Plan does this representation relate?

Paragraph Number	
Policy Number	
Policies Map Reference	
Policies Map Changes Booklet Reference	
Table Number	
Figure Number	
Appendix	

### 2. Do you consider the Revised Publication Local Plan to be:

1. Legally Compliant? Yes  No
2. Sound? Yes  No

### 2a. If you consider the Revised Publication Local Plan to not be sound, please select which test(s) of soundness this relates to? (See Guidance on Page 1)

- Positively prepared       Justified
- Effective       Consistent with national policy

### 3. Please provide an explanation below.

*(Continue on a separate sheet if necessary)*

**4. Please set out the modification(s) you consider necessary to make the Revised Publication Local Plan legally compliant and/or sound, including any revised wording.**

*(Continue on a separate sheet if necessary)*



**5. If your representation is seeking a modification, do you consider it necessary to participate at the oral part of the examination?**

- No, I do not wish to participate at the oral examination
- Yes, I wish to participate at the oral examination

**6. If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:**

*(Continue on a separate sheet if necessary)*

**Please note:** It is the Inspector that will determine the most appropriate way to hear those who have indicated that they wish to participate at the oral examination.

**Part C – Sustainability Appraisal and Habitat Regulations Assessment**

We also welcome your views on the Sustainability Appraisal and Habitat Regulations Assessment which have been prepared alongside the Revised Publication Local Plan.

**Please provide your comments below.**

*(Continue on a separate sheet if necessary)*

## **Part D – Other Monitoring Information**

We are asking for the following information so that we can ensure that the consultation has been accessible to everyone. We are required to do this by the Equality Act 2010. This information is however an **optional** part of the form. Any personal data provided will not be published alongside your representation.

### **1. What best describes your gender?**

- Male  Female  
 Transgender  Prefer not to say

Prefer to self-describe:

### **2. What age group do you belong to?**

- Under 16 years  16-24 years  25-34 years  35-44 years  
 45-54 years  55-64 years  65-74 years  75+ years

### **3. Do you consider yourself to be a disabled person?**

- Yes  No

### **4. What is your sexual orientation?**

- Bi-sexual  Heterosexual  Gay  Lesbian  
 Prefer not to say

### **5. What is your religion?**

- None  Christianity  Judaism  Islam  
 Buddhism  Sikhism  Hinduism  Other  
 Prefer not to say

If other, please state:

### **6. What is your ethnicity?**

- White British  White Irish  
 Gypsy or Traveller  Travelling Showperson  
 Any other White background  Asian or Asian British: Bangladeshi  
 Asian or Asian British: Chinese  Asian or Asian British: Pakistani  
 Any other Asian or Asian British background  Black or Black British: African  
 Black or Black British: Caribbean  Any other Black or Black British background  
 Mixed: White and Black African  Mixed: White and Black Caribbean  
 Mixed: White and Asian  Any other background  
 Prefer not to say

If other, please state:

## **Part E – Future Notifications and Privacy Notice**

### **Future Notifications**

Please let us know if you would like us to use your details to notify you of any future stages of the Local Plan by ticking the relevant box(es):

- Submission of the Local Plan to the Secretary of State for independent examination under Section 20 of the Planning and Compulsory Purchase Act 2004
- Publication of the recommendations of the Planning Inspector appointed by the Secretary of State to carry out the independent examination
- Adoption of the Local Plan by the Council
- Future revisions to the Local Plan, South Essex Joint Strategic Plan, new planning policies and guidance

### **How we will use your information**

We will use your details to contact you regarding your comments on the Local Plan consultation.

In submitting comments to this consultation we are also required, under The Town and Country Planning (Local Planning) (England) Regulations 2012, to notify you of when the independent examination will take place. We will use the contact details you have provided to do this.

**Please note:** At the end of the consultation period, all comments will be made public and will be submitted to the Secretary of State, who will pass them to a Planning Inspector, along with the Local Plan and other relevant supporting documents. Your comments and name will be published, but other personal information will remain confidential.

Your comments will be reviewed by the independent Planning Inspector appointed by the Secretary of State to carry out the independent examination for the Local Plan. You may be invited to discuss your comments at the oral examination if you have expressed a wish to do so.

If you chose not to provide your data for this purpose, or ask us to erase your data, you will be unable to participate in the Local Plan process.

If you would like to find out more about how Basildon Borough Council use your personal data please go to <http://www.basildon.gov.uk/privacy-strategic-planning>.

**Signature:**

**Date:**

Please return this form to Basildon Borough Council no later than **5pm on Monday 17 December 2018:**

**By Email:** [planningpolicy@basildon.gov.uk](mailto:planningpolicy@basildon.gov.uk)

**By Post:** Local Plan Consultation, Basildon Borough Council, The Basildon Centre, St Martin's Square, Basildon, Essex, SS14 1DL